HASKAYNE SCHOOL OF BUSINESS



Office of Teaching & Learning 2500 University Drive NW Calgary, AB, Canada T2N 1N4 ucalgary.ca

Haskayne "How To"

How to... hide the course address book from students:

- 1. From your course site, click on "Edit Course" in the red navigation bar.
- 2. Click "Course Offering Information"
- 3. Scroll all the way to the bottom and uncheck "Show Address Book." This will prevent students from being able to use D2L to communicate via email to the entire class.