

For University of Calgary Change of Program Applicants

The University of Calgary is committed to establishing an equitable, diverse, and inclusive campus that is accessible to all. We strive to remove barriers that have been and continue to be encountered by members of equity deserving groups including, but not limited to, women, Indigenous peoples, visible/racialized minority persons, persons with disabilities, and LGBTQ2S+ persons.

Prospective Change of Program applicants to the Haskayne School of Business can request to be considered for the Equitable & Inclusive Admission Process, which takes into consideration factors that may have impacted a student's access, opportunities, and ability to succeed.

Some examples of students who have had their previous University of Calgary academic journey impacted and may benefit by applying for the Equitable & Inclusive Admission Process:

- Students who have shown perseverance under difficult circumstances
- Students whose previous academic performance has been impacted and is not reflective of their potential
- Students with refugee backgrounds
- Students with learning exceptionalities and/or neurodivergence (such as dyslexia, ADHD, autism)
- Students who have displayed dedication to learning in the face of socio-economic challenges (such as poverty, unemployment, housing unaffordability, cost of living crisis)
- Students who have overcome systemic barriers and/or sociocultural adversity (such as discrimination, community violence)
- Students who have shown a commitment to extracurricular activity or artistic endeavor
- Students who have shown high potential in academic/research activities

To be eligible for consideration to the Haskayne School of Business under the Equitable & Inclusive Admission Process students with prior post-secondary must meet required TRN courses outlined in [A.5.3.1 Transfer Admission Requirements](#) or present adult student admission requirements outlined in [A.5.4 Adult Student Admission](#) of the University Calendar:

- English Language Arts 30-1 (or equivalent)
- Mathematics 30-1 (or equivalent)
- One 30 level approved course

Equitable & Inclusive Admission Process

Step 1: Complete the **Change of Program application** by February 1st.

Step 2: Sign and submit the **Signed Statement** (below) by February 1st.

Step 3: Submit a **Personal Statement** (oral, written or video) by March 1st.

- The Personal Statement could include:
 - An outline of the circumstances, barriers or challenges you have faced and discuss the steps that you have taken to mitigate the impact of these circumstances on your wellbeing and ability to succeed in academics. You are not expected to share details about private or traumatic events in outlining your situation.

- A description of any significant honours, awards or personal achievements that demonstrate your potential in academic activities and/or perseverance through hardship.
- A description of your educational goals and plans for success in the Haskayne School of Business including a timeframe for accomplishing them. You may also wish to discuss your community involvement and support networks on and off campus.
- The Personal Statement should be roughly one to two pages in length.
- [Writing Support](#) is available for current students at the Student Success Centre.
- Supporting documentation can also be submitted in support of an application under the Equitable & Inclusive Admission Process. If you choose to provide letters of reference, they should be from respected community members, who are both familiar with your situation and able to support the information detailed in your Personal Statement.

The Signed Statement, Personal Statement and any additional supporting documentation can be submitted to Haskayne Undergraduate Student Services in person at MTH 424 or via email to undergraduate@haskayne.ucalgary.ca.

Signed Statement – Application to Be Considered Under the Haskayne Equitable & Inclusive Admission Process

The information you are providing on this document is being collected in support of your request for consideration under the Equitable & Inclusive Admission Process. Applicants are not expected to share details about private or traumatic events in outlining their situation. The Haskayne School of Business will use this information to determine if you may be offered admission. As such, please sign and date the following statement:

I certify that the information I have provided is accurate and complete and prepared by me. I further certify that I understand that this information will be shared with the Haskayne School of Business Equitable & Inclusive Admissions Committee. The Committee is chaired by the Associate Dean (Undergraduate) and includes faculty members and non-voting members with a variety of lived experiences. I understand that this information is being supplied for the purpose of evaluation for change of program admission under the Equitable & Inclusive Admission Process. I understand that all decisions are final and cannot be further appealed.

Student’s Full Name: _____ UofC ID: _____

Signature: _____ Date: _____

This Signed Statement can be submitted to Haskayne Undergraduate Student Services in person at MTH 424 or via email to undergraduate@haskayne.ucalgary.ca.