

Office of Teaching & Learning 2500 University Drive NW Calgary, AB, Canada T2N 1N4

## How to import Academic Integrity Affirmations into your quiz library

1. Please <u>download the Academic Integrity Affirmations to your desktop</u>. Please ensure you "save" the file.



- 2. Sign into your <u>D2L account</u> with your UCID and password.
- 3. Navigate to the course site you would like to import the questions into.
- 4. Click "Assessments" on the toolbar, and select "Quizzes."



5. Click on "Question Library".



7. Click "import," and then "upload a file."



8. Once you have uploaded the file, click "import all."



9. The questions will now be in the Question Library.

